

RSWM LIMITED

Details of Familiarization Programmes imparted to Independent Directors

As per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the details of the familiarization programmes imparted to Independent Directors for the financial year 2016-17 is given below:

Shri Deepak Jain was co-opted on the Board w.e.f. 11th May, 2016. At the time of induction, he was provided, as part of the Familiarization programme, the following documents:

1. MOA and AOA
2. Annual Reports for last three years.
3. Code of Conduct for Directors and Senior Managerial Personnel
4. Note on Directors' role and responsibilities.
5. List of contact details of the Directors.
6. List of contact details of KMPs'/ Senior Managerial Personnel and their Personal/ Executive Assistants.
7. Note on key clients of the Company.
8. Note on budget of the Company.

He then interacted with the Chairman and along with the Managing Director as well as other Key Managerial Personnel of the Company in order to get better understanding of the business of the Company. The meeting was then held with the functional heads of the Company to understand the different aspects related to the Company.

A familiarisation program was conducted where the Independent Directors met with the functional heads of the units, heads of the HR department, IT department to help them understand the services and product offerings, markets, finance, human resources, technology, quality, facilities and risk management and other areas related to the Company.

The Independent Directors were then presented with the various group policies, emerging scenario in the textile sector etc. Thus, all efforts were made to ensure that the Directors get well conversant with the state of the Company's affairs and the industry, in which it operates.

The details of the familiarisation programme are given below:

Sr. No.	Name	No. of programme conducted during the financial year 2016-17	No. of programme attended during the financial year 2016-17	No. of programme attended on Cumulative basis during the financial year 2016-17	No. of hours spent in programmes for the financial year 2016-17	No. of hours spent in programmes on Cumulative basis for the financial year 2016-17	No. of hours spent in programmes on Cumulative basis till date
1.	Dr. Kamal Gupta	One	One	One	Two	Two	Two
2.	Shri Dharmendar Nath Davar	One	One	One	Two	Two	Two
3.	Shri Priya Shankar Dasgupta	One	One	One	Two	Two	Two
4.	Shri Amar Nath Choudhary	One	One	One	Two	Two	Two
5.	Smt. Geeta Mathur	One	One	One	Two	Two	Two
6.	Shri Deepak Jain	Two including one at the time of induction	Two	Two	Four including two hrs at the time of induction	Four including two hrs at the time of induction	Four including two hrs at the time of induction